



United States Department of the Interior  
FISH AND WILDLIFE SERVICE  
*Mountain-Prairie Region*



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Date: September 14, 2007

**REGIONAL DIRECTOR'S ORDER NO. 10**

Subject: Delegation of Authority – Unauthorized Commitments of \$100,000 or Less

**Sec. 1. What is the purpose of this Order?** This Order delegates authority to the Assistant Regional Director – Budget and Administration to ratify unauthorized commitments of \$100,000 or less.

**Sec. 2. What are the authorities for taking this action?** Service Director's Order No. 189, Delegation of Authority – Unauthorized Commitments of \$100,000 or less.

**Sec. 3. Does this Order supersede or amend other Regional Director (RD) Orders?** This Order does not supersede or amend any other RD Orders.

**Sec. 4. What is an unauthorized commitment?** An unauthorized commitment is when a Government employee enters into an agreement for services or to purchase items without the authority to do so. Service Director's Order No. 189 provides examples of unauthorized commitments (<http://www.fws.gov/policy/do.cfm>).

**Sec. 5. To whom does this Order apply?** This Order applies to the Assistant Regional Director – Budget and Administration.

**Sec. 6. What has changed?** Previously, ratification of unauthorized commitments for \$2,500 or less was delegated to the Regional Office Chief, Contracting and General Services. Ratifications greater than \$2,500 were delegated to the Chief, Contracting and Facilities Management in Arlington, Virginia.

**Sec. 7. Who do I contact for additional information?** The Region 6 Chief, Contracting and General Services.

**Sec. 8. When is this Order effective?** This Order is effective immediately.

**Sec. 9. When does this Order expire?** Unless superseded, amended, or revoked, this Order will remain in effect until October 31, 2008.

  
Regional Director